



AYSO AREA 1/C Advanced Referee Assessment and Certification Policy and Procedures (2024-03-01)

Area 1/C has a long history of providing quality referees that are trained and certified through the AYSO National Referee Program. We are committed to providing ongoing training to all volunteer referees so that players in all divisions have a safe, fair, fun soccer experience. In order to maintain consistency at all levels of officiating within Area 1/C, the following policies and procedures will be utilized for all upgrades to the Advanced Referee level.

Policy:

These policies are consistent with and derive from:

[AYSO National Referee Program Manual \(2023\)](#)

[AYSO Section 1 National Referee Assessment and Certification Policy and Procedure \(2023\)](#)

The AYSO Area 1/C Referee Assessment and Certification Policy and Procedures may be amended at any time to stay current with National Guidelines. Every effort will be made to inform the Area volunteers of changes. If you have any questions pertaining to this document or assessments in general, please contact the Area 1/C Director of Referee Assessment at bruce.hancock@ayso1c.org.

Terms:

Candidate	The referee wishing to upgrade
RRA, ARA, SRA	Regional, Area, or Section Referee Administrator
RDRA, ADRA, SDRA	Regional, Area, or Section Director of Referee Assessment

Where RDRA, ADRA or SDRA is specified, the RRA, ARA or SRA, respectively, may act

Advanced Referee Requirements:

- The candidate must be age 16 or older with certification as an Intermediate Referee.
- The Advanced Referee Class, including passing the written examination and physical fitness test
- Completion of 50 matches as referee including a minimum of 10 in 14U or higher.
- Completion of 5 matches as assistant referee in 14U or higher.
- One Assessment as Referee on a 14U or higher match. (See Area Policy below)
- One Assessment as Assistant Referee on a 14U or higher match. (See Area Policy below)
- Current registration as a current AYSO volunteer and current certification on all health and safety requirements, as reflected in AYSO databases.

Assessments and debriefing will be conducted in accordance with, and to the standards of, the current National Referee Program Manual and Section 1 Referee Policy

Assessments are to be done on full-length matches.

Although not required, it is strongly recommended that the class and requisite matches be completed before the Assessments.

Area 1/C Policy:

- The required match level for Assessments is B14U, except with prior approval of the ADRA. 16U or higher matches may be used, but are generally discouraged. B14U matches are plentiful in Area 1C.
- Each successful Assessment must be performed by a different Assessor
- All Assessors must be from outside the Candidate's home Region, except with prior approval by the ADRA, and must be on the current Section 1 Assessors List. Assessors from other Areas must be approved by the ADRA's of Area 1/C and the Assessor's Area. For assessments at tournaments, the tournament staff may be authorized to arrange for the Assessor, but the assessment must still be approved by the Area 1C ADRA.

Advanced Referee Upgrade Process:

Step 1: For each Assessment, the Candidate will direct a request to the RDRA of their home Region. The RDRA will ensure that the Candidate is ready for Assessment.

Prior to getting a formal Assessment, it is highly recommended that the Candidate obtain one or more mentoring/service assessments.

Step 2: The Candidate will work with the RDRA to schedule assignment to an appropriate match, and the RDRA will transmit the request and the match information to the ADRA. The Candidate is expected to referee the assigned match whether or not the Assessment takes place.

Advanced candidates should feel free to seek assessment games outside of their Area or Section. In all cases, however, the candidate must coordinate the assignment of the Assessor with the RDRA and ADRA.

The Assessment request should be submitted to the ADRA at least two weeks in advance of the match to facilitate assignment of an Assessor.

Step 3: The ADRA will schedule an Assessor. Within three days of receiving the candidate's request for Assessment, the ADRA will send out a request seeking an Assessor. When an Assessor is identified, the ADRA will notify the Candidate and RDRA. The ADRA should also determine if a Referee Assessor Candidate can be assigned to the match for an Over-the-Shoulder assessment, with the consent of the Assessor.

Step 4: The Assessor will assess the Candidate on the assigned match, provide a debriefing, and send a report to the ADRA. The report should include the candidate's information; a summary of the assessment; whether the Candidate was recommended for upgrade or for further observation; and areas handled well and areas that need improving.

If the Candidate's performance meets the appropriate standard, the Assessor will sign and date the Candidate's Application for Advance Referee Certification. The Assessor must also print their name legibly and indicate the level of the match. ***It is the Candidate's responsibility to bring their Application for Advance Referee Certification to the Assessment for signature.***

If the Candidate's performance does not meet the appropriate standard, the Assessor will recommend the Candidate for further observation. The Assessor will communicate to the Candidate the areas of performance that need improvement. The Candidate should work on these areas before requesting another Assessment. The repeat Assessment may be performed by the same or a different Assessor.

Step 5: Once the Candidate has met all the requirements and obtained the required signatures, they will sign the Application for Advance Referee Certification and forward it to their RDRA.

The Candidate must be sure that all the required items are filled out, including:

- *AYSO ID number*
- *Match counts*
- *Signature and date*
- *Check box indicating the level of upgrade*

Electronic transmission is preferred, but the Candidate must ensure that the electronic document is legible.

Step 6: The RDRA will review the Application for Advance Referee Certification for completeness and forward it to the ADRA with copy to the ARA. The RDRA does not sign the Application.

Step 7: The ADRA will verify the content of the Application for Advance Referee Certification, sign it and forward it to Section, with copies to: the Candidate, RDRA, RRA, ARA, SDRA and SRA.

Step 8: The Candidate should receive their Advanced Referee Badge from Section in the mail within a few weeks.

If it has been over three weeks, please follow up with the RDRA/ADRA.